

Partnership Letter

[Partner Organization Letterhead or Logo]

[Date]

To Whom It May Concern,

Subject: Letter of Support and Partnership for [Project Name]

On behalf of [Partner Organization Name], I am pleased to express our strong support and commitment to partnering with [Lead Applicant Organization Name] in the implementation of [Service, Program or Project Name]. This initiative aligns with our shared mission to [shared mission or objective].

We are committed to working collaboratively with [Lead Applicant Organization Name] to ensure the success of this project. We recognize the pressing need for [briefly describe the issue or need the project addresses] in our community.

[Choose one of the following options:]

- Our organizations have a history of successful collaboration, including [briefly describe past projects or initiatives, outcomes, and impact], which demonstrates our ability to work effectively together.

OR

- While this is a new partnership, we believe it is a natural and strategic fit. Our complementary strengths – [briefly describe each organization's strengths, expertise, coordinated services, etc.] – position us well to deliver this project collaboratively and effectively.

As a committed partner, [Partner Organization Name] will contribute to the project in the following ways:

- Roles and Responsibilities: [Be specific e.g., program delivery, outreach, evaluation, training, etc.]
- Resources Committed: [Be specific e.g., staff time, facilities, in-kind support, funding contributions, etc.]

For any further information or clarification, please contact:

[Name]

[Title]

[Partner Organization Name]

Phone: [Phone Number]

Email: [Email Address]

Website (if applicable): [Website URL]

We look forward to the opportunity to collaborate on this important initiative and are confident in the positive impact it will have on our community.

Sincerely,

[Signature]

[Name]

[Title]

[Partner Organization Name]